To,

Lilly Watson

Victoria Street, James Apartments

House Number 43

Nottingham

UK

26th May 20XX

Subject: Thank you for your support letter

Dear Lilly,

With this letter, I am writing to thank you for your immense support during the time of loss of my beloved mother. Your elderly advices, affectionate teachings and kind sympathies helped me overcome the situation and I am trying hard to take good care of my family members. I have no words to express my gratitude towards you for the support that you have shown and it is because of you that I have been able to rise up with a heart full of courage.

I am particularly writing to thank you for the kind of advises that you gave to me. Meditating, getting involved in my works, taking care of the family members and respecting mom’s memories helped me in deviating my mind and I feel blessed to have such a caring friend like you.

Whenever I feel sad or lonely, I think about your valuable lessons and I gather strength to encourage my family members for a peaceful living. I am thankful to you with all my heart.

Yours Lovingly,

Franz Paul