**GRANT RFP TEMPLATE**

|  |  |
| --- | --- |
| **POSTING DATE** | **GRANT NAME** |
|   |  |
| **SOLICITED BY** | **ADDRESS OF SOLICITING PARTY** |
|   |  |

1. **PURPOSE OF REQUEST FOR PROPOSAL**

|  |
| --- |
|  |

1. **ORGANIZATION BACKGROUND**

|  |
| --- |
|  |

1. **TIMELINE FOR SCOPE OF SERVICES**

|  |  |
| --- | --- |
| ACTIVITY | PROJECTED DATE |
| 1. Grant Application Period
 |  |
| 1. Prior to Final Grant Submissions
 |  |
| 1. After Final Grant Submissions
 |  |
| 1. Underwriting Period
 |  |
| 1. Underwriting Review
 |  |
| 1. Revisions and Final Report
 |  |

1. **SCOPE OF SERVICES**

|  |  |
| --- | --- |
| 1. GRANT APPLICATION PERIOD
 |   |
| 1. PRIOR TO FINAL GRANT SUBMISSIONS
 |   |
| 1. AFTER FINAL GRANT SUBMISSIONS
 |   |
| 1. UNDERWRITING PERIOD
 |   |
| 1. UNDERWRITING REVIEW
 |  |
| 1. REVISIONS AND FINAL REPORT
 |  |

1. **SUBMISSION PROCESS**

|  |
| --- |
|  |

1. **QUESTIONS / INQUIRIES INFORMATION**

|  |
| --- |
|  |

|  |
| --- |
|  |