

## Sample Interior Design Client Brief

CLIENT DETAILS	
Client Name:	
Decision Maker/ Key Contact:	
Client Address:	
Client Telephone Number	
Client Email Address:	
Preferred Method & Time of Communication:	

PROJECT DETAILS	
Property Address (if different):	
Room(s):	
Scope of Project:	

LIFESTYLE	
Who lives at the property?	
How is the space to be used?	

STYLE PREFERENCES	
Style- likes and dislikes	
Colours- likes and dislikes	
Patterns- likes and dislikes	
Fabrics- likes and dislikes	
Lighting- likes and dislikes	
Window treatments- likes and dislikes	

EXISTING FEATURES	
What features will be staying in the scheme? (colours, furniture etc)	
Which features need to be disguised?	
Which features need to be enhanced?	

MEASUREMENTS AND FLOOR SKETCH

TIMEFRAME & BUDGET	
What is your preferred time frame for this project?	
What is your budget for the project?	

ANYTHING ELSE?	
Is there anything else you would like me to know about this project?	